

WORK ALLOCATION CASE STUDIES

Steady Sarah

A reliable team member who works steadily and generally does a good job. Never actually asks for additional work or responsibility. She always appears to be busy working.

1. Why might a supervisor be reluctant to ask Sarah to do more?

2. What must the supervisor be aware of if they are going to allocate more work to Sarah?

Non-Stick Norman

When asked to do something will always find reasons why someone else in the team should do it rather than him.

1. What must the supervisor do if they are going to allocate more work to Norman?

OK Oliver

Oliver will say "OK" and agree to do things, but somehow he never gets round to finishing what you wanted as he "didn't have time..." He has the ability but consistently fails to deliver.

1. Why might Oliver say "OK"?

2. What must the supervisor do to ensure Oliver delivers?
